

Secondary School Places Allocation System 2022/2024
(For Admission to Secondary 1 in September 2024)
Frequently Asked Questions on Application for Subsidised Secondary 1 Place

- (1) **Q What does it mean by students not participating in Secondary School Places Allocation (SSPA)? What are the criteria of the eligibility for allocation of a S1 place in the coming school year ?**
- A Students not participating in SSPA refer to those applicants:
- (i) must be a Hong Kong resident / Hong Kong permanent resident;
 - (ii) have never been allocated an S1 place through SSPA;
 - (iii) have never studied in government, aided, caput and DSS secondary schools; and
 - (iv) should finish primary education or equivalent level before the end of August of each school year.
- (2) **Q What are the supporting documents required when parents submit the application?**
- A Parents must bring along with **both the true copies and photocopies** of the following supporting documents:
- (i) the birth certificate of student applicant and other identification documents proving that the holders are eligible for admission to public sector schools;
 - (ii) graduation proof/academic proof for highest level in primary education; and
 - (iii) HK address proof
- Regarding the common examples on graduation proof/academic proof for highest level in primary education and HK address proof, parents may visit the EDB's Homepage (www.edb.gov.hk) (Select: Home > Education System and Policy > Primary and Secondary Education > School Places Allocation Systems > Secondary School Places Allocation (SSPA) System).
- (3) **Q If there are no public sector secondary school places available in the applicant's residential district and the other district(s) the applicant has considered, how the applicant is placed with a school place?**
- A If there are no public sector secondary school places available in the applicant's residential district and the other district(s) the applicant has considered, EDB will place the applicant in a public sector secondary school in a district as near to the applicant's residential district as possible. Whether the applicant allocated to a public sector secondary school in a nearby district depends on the availability of S1 places in the school concerned.
- (4) **Q If the applicant resides in Shenzhen, which residential district should be chosen?**
- A For applicants residing in Shenzhen, please fill in any one of the districts: North, Yuen Long, Tuen Mun or Island as the school net based on the immigration control point of Hong Kong / port points of Mainland China or Macao through which the applicant will travel to school in future. For details, please refer to "Points to Note for Parents / Guardians / Authorised Persons for Application for a Subsidised Secondary One Place in the 2024/25 School Year".

(5) Q **Besides the public sector secondary schools, can applicant apply for Direct Subsidy Scheme secondary schools? How the applicant is placed with a school place?**

A If you would also consider DSS secondary schools for the applicant, please complete the “Choice of Direct Subsidy Scheme (DSS) Schools Form”. Placement to public sector secondary schools in the applicant’s residential district will be arranged first. If these school places are not available, the applicant’s choices for DSS secondary schools will then be considered. If the DSS schools the applicant chosen have no school places available, placement of the applicant to a public sector secondary school in other districts with vacant school places will then be arranged.

(6) Q **Can any amendments be made after the submission of application?**

A If you wish to make any amendments to the information you have provided in the Application Form (e.g. amend applicant’s name so as to align with that shown on the renewed identity document) after submission, you should inform the School Places Allocation (SPA) Section at least five working days prior to the date of collection of the A/A Slips for the timely update.

(7) Q **When will be the application periods? When will be the announcement of results?**

A Applicants may apply for a subsidised S1 place from May to August of each year. The results of the first batch of applications will be announced in early July of each year, the second batch by the end of July of each year, the third batch in mid-August of each year, and thereafter students will be informed individually.

(8) Q **If parents cannot visit the SPA Section to submit the application in person owing personal reason, can he/ she authorise a representative to handle the application?**

A If parents cannot visit the SPA Section to submit the application in person owing to personal reason, he/she may authorise a representative to handle the related procedures on his/her behalf. The authorised person should bring along the original of the letter of authorisation signed by the parent, a copy of the parent's identity document and **both true copies and photocopies** of supporting documents required. For details on the requirements of supporting documents, please visit the EDB’s Homepage (www.edb.gov.hk) (Select: Home > Education System and Policy > Primary and Secondary Education > School Places Allocation Systems > Secondary School Places Allocation (SSPA) System).

(9) Q Can the applicant apply to any schools direct for a S1 place when waiting for the result of the application?

A After the date of the SSPA results release (i.e. 9 July 2024), the applicant may apply to any schools direct for a S1 place. Should the applicant receive an offer from a school, the applicant / parent / guardian / authorised person should inform the SPA Section immediately via the school by filling in “Allocation Slip and Admission Slip Application Form” so as to confirm the admission of the applicant to the school concerned and cancel the applicant’s previous application to the Bureau for a S1 place.

(10) Q How to get the allocation result?

A Parents / guardians / authorised persons may view the allocation results via the following means:

(i) via SMS: If the parents / guardians / authorised persons have provided a mobile phone number for receiving allocation results via SMS message, a confirmation SMS stating your application number and the date of announcement of results will be issued by the Bureau before the date of announcement of results. Please contact the SPA Section if you have not received the confirmation SMS two days before the date of announcement of results. Furthermore, you will receive the allocation result via mobile phone SMS starting from 10 a.m. on the date of announcement of results.

(ii) via SSPA e-Platform: Parents / guardians / authorised person who have registered as SSPA e-Platform users with “iAM Smart” or “iAM Smart+” may view the allocation results via the SSPA e-Platform starting from 10 a.m. on the date of announcement of results. For SSPA e-Platform account creation and login procedures, please refer to the related videos and Parents’ Guide uploaded to the EDB’s Homepage (www.edb.gov.hk) (Select: Home > Education System and Policy > Primary and Secondary Education > School Places Allocation Systems > Secondary School Places Allocation (SSPA) System > Digitalisation of S1 Admission).

(11) Q Is it a must to collect the Allocation Slip and Admission Slip in person at the School Places Allocation Section?

A Parents / guardians / authorised persons can opt for receiving the Allocation Slip and Admission Slip (A/A Slips) by post or collecting the A/A Slips in person at the SPA Section. For those opted to receive the A/A Slips by post, the Slips will be mailed to the local residential address or the local postal address (if applicable) provided in the application form. If parents / guardians / authorised persons have not provided a local residential address and local postal address, they have to collect the A/A Slips at the SPA Section.